# Seoul Christian School

# 902-4 Eunchon-dong, Kwanak-ku Seoul, 151-843 Korea

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A Guiding Light to the Next Generation



**2012-2013 Tuition Rates**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Grade** | **Monthly (10-payments)** | | **Quarterly (4-Payments)** | | **Annual** | |
|  | US Dollars | Won | *US Dollars* | *Won* | *US Dollars* | *Won* |
| **\*K - 5th** | $265.00 | 835,000 | $665.00 | 2,087,000\* | $2650.00 | 8,350,000 |
| **\*6 – 8th** | $265.00 | 913,000 | $665.00 | 2,282,500\* | $2650.00 | 9,130,000 |
| **\*9 - 12th** | $265.00 | 993,000 | $665.00 | 2,482,500\* | $2650.00 | 9,930,000 |

|  |
| --- |
| **Payment due dates:** 1st Quarter 2nd Quarter 3rd Quarter 4th Quarter  August 1, 2012 November 1, 2012 January 1, 2013 April 1, 2013  \*\*Monthly payments are due on the 1st day of each month from August 1, 2012 to May 1, 2013\*\* |

**Other Fees: US Dollars Korean Won**

Matriculation fee (Textbook rental and consumable workbooks):$500.00\*

New Student Admission Processing Fee (non-refundable) 200,000\*

Registration Fee: (non-refundable)

New students 200,000\*

Returning students 100,000\*

Senior Graduation Fee 200,000

AP/Honors Course Fee 100,000

Activities Fee (yearbook and achievement testing) 200,000

Withdrawal Fee 35,000

Lunch included in tuition fee.

\*fees to be paid before attending first class

**Family Tuition Discounts:**

2nd child 10%

3rd child free (with two students paying full tuition fee.)

**Payment Instructions**

**Online Payment Information:**

* **Won:** *e-Giro*

**Dollars:** bring cash or check to the school

\*\*A late charge will be added to payments made after the **5th** of the month. Please be on time.\*\*

**Installment Payment Program**

**Note:**

As a convenience to our parents, the tuition may be paid by installments. All other fees must be paid in full when billed.

Monthly installment payments are available on a case by case basis according to need. Please apply in the office if you have a hardship.

**Newly Enrolling Students**:

Payment of all tuition and fees is due within 14 days after admission or prior to the first day of classes, whichever occurs first.

**Returning Students**:

**Payment of First Quarter tuition is due on or before August 1, 2012.**

\*\*Monthly installment plan: The first of 10 payments is due on or before \*\*August 1, 2012.

**Late Fees:**

A late fee of 5% will be charged for any outstanding balance remaining after close of the business day on the due date. (This is automatically calculated by the computer program).

**Late Entry**

Students entering after the quarter begins will pay a flat fee per school days attended before the next quarter begins.

K-5 through 5 $15/day won 47,000/day

6-8 $15/day won 51,000/day

9-12 $15/day won 54,000/day

If an event such as war, civil strife, labor unrest, or extreme weather necessitates the closure of the school and evacuation of the staff, no portion of tuition or fees will be refunded. This policy is deemed necessary to ensure the financial stability of the institution and its continued operations subsequent to such event.

**Withdrawal**

If it is necessary for any student to withdraw from Seoul Christian School, please inform the school office at least two weeks in advance. There is no refund of the quarterly payment unless the withdrawal is providential and non-voluntary in nature (such as job relocation, long-term illness, etc.).

School records will not be released for any account that is not paid in full. A minimum of one week is required for the records to be processed.

**Transcripts and Recommendations**

Seniors: transcripts no charge

First 5 colleges application recommendations: no charge

Additional recommendations: 5,000 won each

Undergraduate students transferring to another school:

Transcripts: 1 copy no charge

2-5 copies 10,000 won each

Teacher Recommendations: 10,000 won each